

# NSW FACT SHEET – ASBESTOS REGISTER

## 1. WHAT IS AN ASBESTOS REGISTER?

The asbestos register lists all identified (or assumed) asbestos in a workplace. It must:

- Record any asbestos that has been identified or is likely to be present at from time to time, including the location, type, condition and date on which the asbestos was identified; or
- State that no asbestos is identified at the workplace, if the person knows that no asbestos has been identified or is likely to be present from time to time at the workplace.

A person with management or control of the workplace must ensure that the asbestos register is prepared by a competent person. A register is not required when:

- The workplace is a building that was constructed after 31 December 2003; and
- No asbestos has been identified in the workplace; and
- No asbestos is likely to be present in the workplace.

## 2. REVIEWING THE REGISTER

The register is to be reviewed at least once every five years by a competent person, and revised if:

- The asbestos management plan is reviewed;
- Further asbestos is identified within the workplace; or
- Asbestos is removed, disturbed, sealed or enclosed at the workplace.;



## 3. ACCESS TO THE REGISTER

The register must be kept at the workplace and be readily accessible to:

- A worker, health and safety representative, or person conducting a business or undertaking (PCBU) who has carried out, carries out or intends to carry out work at the workplace (including demolition or refurbishment works); and
- A PCBU who has required, requires, or intends to require work to be carried out at the workplace.

If the person with management or control of a workplace plans to relinquish management or control (e.g. sell) they must ensure, so far as is reasonably practicable, that a copy of the register is given to the person assuming management or control of the workplace.

## 4. INFORMATION SOURCES

- Part 8.3 of the *WHS Reg 2017*, visit [www.legislation.nsw.gov.au](http://www.legislation.nsw.gov.au);
- *How to Manage and Control Asbestos in the Workplace, Code of Practice 2019*, visit [www.safework.nsw.gov.au](http://www.safework.nsw.gov.au);
- Email us: [info@propertyrisk.com.au](mailto:info@propertyrisk.com.au)