

# NSW FACT SHEET – ASBESTOS MANAGEMENT PLAN

## 1. WHEN IS A PLAN REQUIRED?

If asbestos has been identified or is likely to be present at a workplace from time to time (including naturally occurring asbestos (NOA) potentially found in rock, sediment or soil), the person with management or control of the workplace must ensure that a written Asbestos Management Plan (AMP) is prepared (*Work Health and Safety Regulation 2017*, Cl. 429 and 432).

## 2. INFORMATION REQUIREMENTS

The AMP must include information about:

- The identification of asbestos, e.g. a reference to the Asbestos Register;
- Decisions, and reasons for the decisions, about the management of asbestos at the workplace, e.g. safe work procedures and control measures;
- Procedures for detailing incidents or emergencies involving asbestos at the workplace; and
- Workers carrying out work involving asbestos such as consultation, responsibilities, information and training (Cl. 429 and 432).

## 3. REVIEWING THE AMP

The AMP is to be reviewed at least once every 5 years by a competent person, and revised if:

- There is a review of the Asbestos Register or a control measure;
- Asbestos is removed, disturbed, sealed or enclosed;



- The AMP is no longer adequate for managing asbestos at the workplace;
- At the request of a health and safety representative.

## 4. ACCESS TO THE AMP

The AMP must be kept at the workplace and be readily accessible to:

- A worker, health and safety representative, or person conducting a business or undertaking (PCBU) who has carried out, carries out or intends to carry out work at the workplace (including demolition or refurbishment works); and
- A PCBU who has required, requires, or intends to require work to be carried out at the workplace.

## 5. FURTHER INFORMATION

- Parts 8.3 / 8.4 of the *WHS Reg 2017*, visit [www.legislation.nsw.gov.au](http://www.legislation.nsw.gov.au);
- *How to Manage and Control Asbestos in the Workplace, Code of Practice 2019*, visit [www.safework.nsw.gov.au](http://www.safework.nsw.gov.au);
- Email us: [info@propertyrisk.com.au](mailto:info@propertyrisk.com.au)